

**VIRGINIA BOARD OF NURSING  
CONSIDERATION OF A PROPOSED SETTLEMENT OFFER  
December 5, 2019**

The Virginia Board of Nursing met to consider a proposed settlement offer via telephone conference call pursuant to 54.1-2400(13) of the Code on December 5, 2019 at 4:30 P.M.

**The Board of Nursing members participating in the meeting were:**

Louise Hershkowitz, CRNA, MSHA; Chair  
Marie Gerardo, MS, RN, ANP-BC  
James Hersmansen-Parker, MSN, RN, PCCN-K  
Dixie L. McElfresh, LPN

Mark Monson, Citizen Member  
Jennifer Phelps, BS, LPN, QMHP-A, CSAC  
Meenakshi Shah, BA, RN  
Cynthia Swineford, RN, MSN, CNE

**Others participating in the meeting were:**

Charis Mitchell, Assistant Attorney General, Board Counsel  
Anne Joseph, Deputy Director, Administrative Proceedings Division  
Jay P. Douglas, RN, MSM, CSAC, FRE; Executive Director  
Terri Clinger, DNP, RN, CPNP-PC; Deputy Executive Director for Advance Practice  
Charlette Ridout, RN, MS, CNE; Deputy Executive Director  
Eileen Talamante, Esq.

The meeting was called to order by Ms. Hershkowitz. With eight (8) members of the Board of Nursing participating, a quorum was established.

Ms. Talamante presented the proposed settlement offer regarding **Carol Louise Hakey, LPN, LMT (0002-095640 and 0019-000657)** for Board consideration in lieu of proceeding to a formal administrative proceeding.

Ms. Talamante and Ms. Joseph left the meeting at 4:40 P.M.

**CLOSED MEETING:** Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 3:27 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Hakey. Additionally, Mr. Monson moved that Ms. Douglas, Dr. Clinger, Ms. Ridout and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:** The Board reconvened in open session at 4:49 P.M.

Mr. Monson moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Virginia Board of Nursing  
Possible Summary Suspension Telephone Conference Call  
December 5, 2019

Mr. Monson moved to accept the Proposed Settlement Offer. This offer will be communicated in the form of a Consent Order to the Respondent. The motion was seconded and carried unanimously.

The meeting was adjourned at 4:51 P.M.

---

Jay P. Douglas, RN, MSM, CSAC, FRE  
Executive Director